

PLAINVIEW PUBLIC SCHOOLS
Office of the Superintendent

Dear Applicant:

Plainview Schools appreciates your interest in our school district. Please complete and return this application along with copies of your teaching certificate(s) and all college transcript(s). We will require that you send the reference questionnaire to your five professional references. Please copy the provided form. Please have your reference questionnaires upon completion mailed to:

Plainview Public Schools
Certified Teacher Applicant
1140 South Plainview Road
Ardmore, OK 73401

When all materials are returned your application will be available, along with other applications, should an opening occur in your teaching field. Your application will be maintained in our active files for a one-year period from the date of its receipt. We request that a new application be completed and filed after this length of time. You may amend or update your application at any time by visiting our administrative office.

If you have any questions concerning the current status of your application you may contact Teanna Jones, superintendent's secretary, at (580) 223-6319.

Sincerely,

Karl Stricker
Superintendent
Plainview Public Schools

Enclosure

1140 S. Plainview Road, Ardmore, Oklahoma 73401. (580) 223-6319. Fax (580) 490-3190

Place

Date Received

Picture
Here
(Optional)

APPLICATION FOR CERTIFIED POSITION

PLAINVIEW PUBLIC SCHOOLS
1140 South Plainview Road
Ardmore, OK 73401

Notice to applicant: It is the policy of the Plainview Public Schools, District I-27, to provide equal opportunities without regard to race, color, national origin, creed, sex, age, qualified handicap, or veteran status. This includes, but is not limited to, admissions, educational services, financial aid, and employment.

Last Name	First Name	Middle
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Present Address	Street	City, State, Zip	Phone Number
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Permanent Address	Street	City, State, Zip	Phone Number
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Type of Employment Desired: Full-time _____ Part-time _____

Check the general position(s) for which you are certified and would like to teach.

_____ Early Childhood	_____ Middle School	_____ Counselor
_____ Elementary	_____ High School	_____ Special Education

List subjects for which you are certified and would like to teach.

_____	_____
_____	_____
_____	_____
_____	_____

Would you consider Coaching? _____ If yes, list the areas you would be willing to assist.

_____	_____
_____	_____
_____	_____

List and other extra-curricular activities you would be willing to assist.

_____	_____
_____	_____
_____	_____

In your own handwriting please give any further information about yourself which you feel would be of importance in arriving at a fair evaluation of your qualifications.

PERSONAL HISTORY

Have you ever been convicted of or pled nolo contendere to a felony or had a felony charge reduced to a misdemeanor?

_____ if yes, please explain in detail.

Before this application can be evaluated, all requested information and materials must be received in the superintendent's office. Please send all materials, including the application, together.

_____ Transcript(s)

_____ Resume

_____ Teaching Certificate (copy)

_____ Form 214-Verification of Military Service

_____ Letters of Reference (up to 5)

_____ Completed Plainview teaching questionnaire (attached)

The information in this application is complete and accurate to the best of my knowledge. I authorize investigation of all statements contained in this application and do hereby release any and all persons, companies or agencies responding to such investigation from any liability for any damage due to releasing information pertaining hereto.

Please let this application serve as a signed release to allow Plainview Schools to conduct a felony check as to any prior criminal history and if requested by the superintendent, to be fingerprinted. These fingerprints will be submitted to the Oklahoma State Bureau of Investigation for a state and/or national felony records search. Such a search will require that you be fingerprinted by the OSBI, or designee, and that you pay the cost of the search up to \$50.00. If you are subsequently employed or are employed for a temporary period pending the receipt of the search results, then the District will reimburse you for the cost of the search. If the applicant will be required to drive a school bus or other school vehicle the driving records of the applicant will be checked and an annual physical will be required.

I acknowledge that if accepted for employment with the District, such employment will be on a temporary basis for a period not to exceed one year pending the favorable results of a felony record search conducted by the district. In the event it is determined that the applicant has a felony conviction, the applicant's employment shall be terminated. Falsification of any part of this application may result in termination of the employee.

I understand that my application will remain on active status for a period of one calendar year from the date of receipt.

I fully agree to the foregoing statements and conditions.

Signature _____

Date _____

Mail to: Certified Applications
Superintendent's Office
Plainview Public Schools
1140 South Plainview Road
Ardmore, OK 73401

EDUCATION AND PROFESSIONAL TRAINING

Name and Location of school or Institution (Begin with high school)	Date of Attendance	Degree or Diploma	Major Subjects	Semester Hours in Major	Semester Hours in Education	Total Hours Credits

Where can your placement file be obtained? _____

Bachelor's GPA _____ Master's or Post-Graduate GPA _____

Doctorate GPA _____

Do you hold an Oklahoma Teacher Certificate valid in the area for which you have applied?

Yes _____ No _____

Date of Issue _____ Expiration _____

If no, has an Oklahoma Certificate been applied for? _____

Date of Application _____

List all other states in which you are currently certified to teach _____

Type of Certification: (Circle appropriate item) Highest Degree Held: (Circle appropriate step)

- | | |
|------------------------|--------------------------|
| License - Oklahoma | B - Bachelor |
| Standard - Oklahoma | B+ 15 - Bachelor plus 15 |
| Provisional - Oklahoma | M - Masters |
| Emergency - Oklahoma | D - Doctorate |
| Alternative - Oklahoma | |

Oklahoma Certification: Only those applicants qualified for appropriate Oklahoma Teacher's certification can be considered for employment. An applicant who is uncertain about eligibility can obtain this information by writing to:

Oklahoma State Department of Education
 Teacher Certification
 2500 North Lincoln Boulevard
 Oklahoma City, OK 73105-4599

EXPERIENCE OTHER THAN TEACHING

Employer's Name	Employer's Address	Location	Type of Work	From	To

TEACHING EXPERIENCE AND MILITARY SERVICE

Name and location of school or institution (include student teaching)	Grade or Subjects	Date		Full Years of Employment
		From	To	

Have you ever failed to have your teaching contract renewed? _____ If yes, where? _____

Why? _____

Are you presently under contract with any school district? _____

If yes, why do you wish to leave your present position? _____

Why do you wish to teach here? _____

When could you begin work here? _____

PROFESSIONAL GROWTH

What professional magazines do you read? _____

To what professional organizations do you belong? _____

What professional recognition have you received? _____

PROFESSIONAL REFERENCES

Give at least 5 references, including especially superintendents and principals under whom you have taught, who have first-hand knowledge of your character, personality, scholarship and teaching ability.

Name	Complete School Address	Official Position	Phone Number

PLAINVIEW TEACHING QUESTIONNAIRE

Name _____

Date _____

PLEASE ANSWER THE FOLLOWING QUESTIONS IN THE SPACE PROVIDED.

1. Why did you want to become a teacher?

2. Can a teacher be too empathetic? Can a person put themselves too much into another person's shoes?

3. As a teacher, should you intentionally try to build a rapport with students? Explain your answer.

4. What do you enjoy most about listening to people?

5. What about teaching is most rewarding to you as a person?

6. What instructional approaches or techniques work best for you in teaching?

7. Are you a perfectionist? Do you expect perfection in students?

8. What do you do when a supervisor or principal criticizes a teaching technique you are using?

9. What are your personal goals and aspirations?

10. Detail your computer experience. What is the role of technology in the classroom?

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_____ has applied to Plainview Public Schools for a position to teach in the field of _____ . Will you please give your candid opinion of the applicant's personal and professional qualifications as indicated below.

This report is accompanied by a release of information signed by the applicant.

Thank you,

Karl Stricker
Plainview Administrator

	Above Average	Average	Below Average	No Observation	Specific Comments
I Personal					
Grooming					
Punctuality and Reliability					
Tact and Common Sense					
II Professional					
Knowledge					
Cooperation and Team Work					
Attitude Toward Criticism					
Teacher-Pupil Relationship					
Teacher-Parent Relationship					
Teacher-Teacher Relationship					
Teacher-Administrator Relationship					
III Teaching Techniques					
Classroom Management					
Organization of Subject Matter					
Resourcefulness in Method and Devices					
Skills in Stimulating Interest					
Attention of Individual Needs					
General Development in Pupils					

How long have you known the applicant? _____

Would you recommend employment of this applicant as a teacher? _____

Is the applicant eligible for future employment with your organization? _____

Information given above is based on (check items that apply)

Personal acquaintance with applicant _____ A co-worker _____
 Worked under my supervision _____ Student in my class _____
 Student teacher under my supervision _____

Additional comments _____

Name _____ Date _____

Position _____ Phone Number _____

Address _____
 Street _____ City _____ State _____ Zip _____

RELEASE OF EMPLOYMENT INFORMATION

All person, firms, and entities listed on my application for employment are hereby authorized to release any information, records, or independent performance assessments concerning me to Plainview Public Schools. I hereby release said persons, firms, and entities from any liability as a result of the furnishing of such records and information and for the furnishing of information assessing my past or current employment performance and personal professional characteristics.

Date

Applicant's Signature

Please give the enclosed five reference questionnaires to your references along with a stamped envelope addressed to the following address and request that they mail it as soon as it is completed:

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Ardmore, OK 73401