

APPLICATION
FOR
PLAINVIEW PUBLIC SCHOOL
HIGH SCHOOL PRINCIPAL

1140 SOUTH PLAINVIEW ROAD
ARDMORE, OKLAHOMA 73401
(580) 223-6319
(580) 490-3190 FAX

SUPERINTENDENT
Karl Stricker
kstricker@plainview.k12.ok.us

PERSONAL INFORMATION

NAME _____ _____ HOME ADDRESS _____ _____ BUSINESS ADDRESS _____ _____ _____	TELEPHONE _____ _____ E-MAIL ADDRESS _____ _____ PRESENT POSITION _____ _____
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Candidates must hold, or be eligible for, a Principal's Certificate in the State of Oklahoma. Do you currently hold such certificate?
 _____ If the answer is yes, please enclose a copy. If the answer is no, please explain where you are in the process
 obtaining an Oklahoma principal's certificate. (Oklahoma State Department of Education certificate specialist (405) 521-3337)

EDUCATION
BEGIN WITH POST SECONDARY EDUCATION

COLLEGE OR UNIVERSITY CITY & STATE	DATE FROM/TO	DEGREE & DATE	DEGREE(S) MAJOR FIELD OF STUDY	MINOR(S)

REFERENCES

Please list the names of professional persons who know you and your work. Also, include at least two personal references and indicate those by placing an asterisk before their names.

NAME	POSITION	PRESENT ADDRESS	PHONE

EMPLOYMENT HISTORY

Please list your last four full-time positions in consecutive order beginning with your present position.

NAME OF ORGANIZATION AND LOCATION	POSITION	YEARS FROM/TO	REASON FOR LEAVING

May we contact your present employer? Yes _____ No _____

Length of Present Contract _____ Expiration Date _____
 Present Salary (optional) _____ Date Available _____

PROFESSIONAL MEMBERSHIP, AFFILIATIONS, HONORS, AND ACHIEVEMENTS

DATE	ORGANIZATION, LEADERSHIP OR CONSULTANT ROLE, HONORS, PUBLICATIONS, ETC.

**COMMUNITY ACTIVITIES AND ACHIEVEMENTS
 SPECIFY COMMUNITY**

PERSONAL HISTORY

Have you ever been convicted of or pled nolo contendere to a felony or had a felony charge reduced to a misdemeanor. _____ If yes, please explain in detail

ESSAY QUESTIONS

Please provide your response to the following questions on a separate attachment. Please limit your response to not more than one page per question.

1. Describe a public relations program that would encourage parents and patrons to feel welcome and to participate in the high school.
2. Describe your philosophy of curriculum development, classroom instruction techniques, and your ideas on providing assistance to teachers in these areas.
3. Describe your plan for the establishment of a student discipline plan appropriate for high school age students. Include in your plan the role of the board, superintendent, principal, teachers, students, and parents.
4. Describe strategies that you would use as a principal to maintain and improve test scores in areas tested under the requirements of NCLB (No Child Left Behind) and reported by the state as an API score (Academic Performance Index).

APPLICATION MATERIALS

High School Principal Application Check List:

- _____ 1. Completed Application
- _____ 2. Response to all essay questions limited to one typed page per response
- _____ 3. Resume or current university placement papers
- _____ 4. Letters of recommendation
- _____ 5. Copy of all college and university transcripts
- _____ 6. Copy of current Oklahoma Teaching Certificate with an endorsement for high school principal in the State of Oklahoma
NOTE: If the certificate is not available, please indicate when the teaching certificate with the proper endorsement will be available. Please note proper administrative teaching certificate must be on file before the application will be considered complete.
- _____ 7. Signed acknowledgement statement on this page

Acknowledgement Statement

The information in this application is complete and accurate to the best of my knowledge. I authorize investigation of all statements contained in this application, and do hereby release any and all persons, companies, or agencies responding to such investigation from any liability for any damage due to releasing information pertaining hereto.

Please let this application serve as a signed release to allow Plainview Schools to conduct a felony check as to any prior criminal history, and if requested by the superintendent, to be fingerprinted. These fingerprints will be submitted to the Oklahoma State Bureau of Investigation for a state and/or national felony records search. Such a search will require that I be fingerprinted by the OSBI or designee. I understand that my employment will be terminated if it is determined that I have a felony conviction. Falsification of any part of this application may result in termination of my employment.

I fully agree to the foregoing statements and conditions.

Signature _____

Date _____

Mail Application to: Plainview High School Principal Application
Attention: Karl Stricker
Plainview Public Schools
1140 South Plainview Road
Ardmore, OK 73401

